

REGULAR MEETING - MINUTES

DATE: February 5, 2013

PLACE: Conference Room
Building #119
Kincheloe, MI 49788

MEMBERS PRESENT: Earl Kay, Chair
Patricia Benoit
Dan Dasho
Leisa Mansfield
Jim Moore
Don McLean
Jim Quinnell

MEMBERS ABSENT: Richard Brawley
Dick Timmer

EDC STAFF PRESENT: Kathy Noel
Paula Adams
Tami Beseau
John Trembl

OTHER PERSONS: Kristen Claus, SSM EDC

I. CALL TO ORDER - Meeting was called to order, by Chairman Kay, at 4:15 P. M., with a quorum of the membership in attendance.

PLEDGE OF ALLEGIANCE

II. PRESENTATION OF MINUTES - MOTION by Director Quinnell, supported by Director Mansfield approving the minutes of the Regular Meeting of January 7, 2013, as presented. Motion carried.

III. PUBLIC COMMENTS - Kristen Claus, Director SSM EDC, advised the group that a walk through was recently conducted for the breeder building project. The project is on time and on budget. Also, that AMI was recently recognized by Operation Action.

IV. MONTHLY REPORTS -

A. Executive Committee - Chairman Kay reported on matters discussed during an Executive Committee meeting of January 28th. MOTION by Director Dasho, supported by Director Benoit, approving the report of the Executive Committee. Motion carried.

B. Finance Committee - Committee Chair Benoit reported on matters discussed during a Finance Committee meeting of January 15th:

1. MOTION by Director Benoit, supported by Director Quinnell, approving December payable vouchers, #732 - #790, and totaling \$120,114.28, including payroll. Motion carried.

2. MOTION by Director Benoit, supported by Director Quinnell, approving December financial statements. Motion carried.

3. MOTION by Director Benoit, supported by Director Quinnell, that the \$51,634.00 CDARS CD balance remaining after the EDC's line of credit was paid, be added to the corporation's CD expiring on January 18th. Motion carried.

4. MOTION by Director Benoit, supported by Director Quinnell, approving the report of the Finance Committee. Motion carried.

C. Airport Committee - Committee member Quinnell reported on matters discussed during an Airport Committee meeting of January 16th and a Joint Advisory Committee meeting of January 21st:

1. MOTION by Director Quinnell, supported by Director Mansfield, approving a Professional Services Agreement, with Mead & Hunt, for design of the terminal video surveillance system, at a cost of \$11,440.00, as approved by MDOT Aeronautics Division. Motion carried.

IV. MONTHLY REPORTS

C. Airport Committee (cont'd)

2. MOTION by Director Quinnell, supported by Director Mansfield, approving Noel's attendance of the MAAE conference in East Lansing, on February 20th & February 21st, and authorize travel expenses not to exceed \$400.00. Motion carried.

3. MOTION by Director Quinnell, supported by Director Benoit, approving the reports of the Airport Committee. Motion carried.

D. Joint Advisory Committee - see Airport Committee section above

E. Brownfield Committee - No meeting

F. Staff Activity - Noel reported on matters detailed in the monthly report; noting she neglected to address the biggest January staff effort. The EDC audit was accomplished with only two days field work required. MOTION by Director Mansfield, supported by Director McLean, approving the staff report. Motion carried.

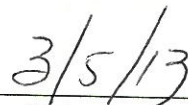
V. NEW BUSINESS - None

VI. OLD BUSINESS - None

VII. ADJOURNMENT - MOTION by Director Benoit, supported by Director Dasho, that the meeting be adjourned. There being no further business before the group, Chairman Kay declared the meeting adjourned at 4:35 P. M.



Earl Kay, Chairman of the Board



Date Approved



Richard F. Brawley, Corporate Secretary